

Advisory Board Meeting
LETAC Training Center
11:30 a.m. March 18, 2015

Call to Order –

A quorum was established and the meeting was called to order by Chairman Jan Bowsher at 11:45 a.m. with the following members present: Chief Jan Bowsher (Chairman), Chief Barclay Harris (Vice-Chairman) Deputy Chief Vernon Foli, Chief Bruce Centko, Deputy Chief Brian Hile, Chief Ken Greenslate, Sgt. Anthony Mayfield, Chief Brad Gentry, Sheriff Bruce Kettelkamp, Chief Deputy Mike Walker, Undersheriff Rick Robbins, Deputy Chief David Dickerson, Deputy Chief Dyle Stokes, Alderman Gail Simpson, Director Ellen Petty of LETAC, IROCC Coordinator Kenton Manning, Offsite Training Coordinator Mark Gleason, Shawn Galiher Admin of LETAC, Myrna Madison PT Secretary, and Jennie Alt Admin of LETAC

Approval of January 21, 2015 Meeting Minutes –

Director Petty stated that Jennie is tracking the changes to the PT officers being paid for by another department. She will provide a report at the end of the year showing the results. At the training meeting, Vern Foli asked for a list of classes that were cancelled and the location. Director Petty stated that this list of dropped classes is in the drop box. Chairman Bowsher called for the approval of the past meeting minutes from January 21, 2015. A motion was made by Vern Foli to approve the minutes, and seconded by Gail Simpson. A vote was taken, all were in favor, and the motion was carried without further discussion.

Approval of the Bank Statements/Reconciliation/Bills –

Director Petty stated there was nothing out of the ordinary. She also stated assessments are coming in well. The former MTU 11 money left was used to pay for all of their departments in one lump sum. Chairman Bowsher called for the approval of the bank statements. A motion was made by Gail Simpson to approve the bank statements, and seconded by Barclay Harris. A vote was taken, all were in favor, and the motion was carried without further discussion.

FY15 4th Quarter Training Schedule –

Director Petty stated she sent the most current schedule to the email list at the beginning of the week. A new copy reflecting changes and corrections was given at the meeting. There are 43 classes still remaining for the FY15 calendar year. Please call or email with any questions.

FY16 Training Committee (List of FY16 Courses Planned)/Executive Development 2016 –Committee Development –

Director Petty stated that a list of FY16 training classes is in the dropbox. The training committee met 2/13/15 and 3/12/15 for FY16. The first meeting went through requested classes and requests from the training needs assessments. The committee decided on which classes were affordable, which classes to act as a host, and which classes were not a possibility. For some of the PATC classes, the committee opted to buy so many seats in a particular class and PATC would sell the remaining seats to cover instructor costs. There would be no instructor fees paid by MTU10 in the hosted classes, so this makes it an affordable option. As of now, we have \$550.00 that is not accounted for, which will allow us a little room in the budget.

Director Petty stated that the Chairman would like to go back to a 2 day Executive Development at the Embassy Suites in E. Peoria, IL. A committee would work on the details and the tentative dates are March 24-25, 2016. The committee will work on taking the Executive Development to the next level, to attract a higher attendance. Chairman Bowsher stated she will head the committee, and asked for volunteers. (Volunteers: Dave Dickerson, Jennie Alt, Jan Bowsher, Vern Foli, Dan Ryan, Joe Roesch, Brian Hile, Antonio Brown) The training committee will meet on April 1, 2015 at 10:00 a.m.

Director Petty stated that she looked at the location of the classes in the current or previous year. If a class was held in Decatur, then it would be held in Springfield for the FY16 calendar year. We also have tried to set up classes in Montgomery County, but they have had to be cancelled due to low registration.

FY16 Budget Application (Approval & Signatures Needed, Due to ILET SB 4/1/15)-

Director Petty stated that she included the total budget. She advised all to look through the budget, in order to see why we do the things we do to comply with grant rules. We have not had a budget increase in 12 years. To help with the lack of increase - IROCC helps to split the operating costs, so this allows us to use more funds to train. There is a budget narrative that will answer most questions that may come up. Please feel free to contact Director Petty with any questions.

A motion was made by Bruce Centko to approve the FY16 Budget Application, and seconded by Ken Greenslate. A vote was taken, all were in favor, and the motion was carried without further discussion.

ILETSB Report -

Director Petty included a handout that was received at the ILET SB board meeting. This report shows a complete list of Lead Homicide Investigator Training approved by ILET SB. There is another list of all certified classes for the year. FYI – All training now is state certified.

Part-Time Basic Training Report –

Director Petty stated that MTU 10 is going to have one more PT Academy Class 26, before the ILET SB cutoff date. A list with tentative dates has been given to the members. The paperwork deadline will be July 31, 2015.

Concealed Carry Program Report (Kenton Manning) –

Kenton Manning stated Ted Street has been an asset to our program. IROCC numbers are up 15% for the month. The LEOSA military card is now available. Kenton can answer any questions that may come up. IROCC is re-branding its name, but the staff will be the same. On July 1, 2015 it will be called Law Enforcement Firearms Certification Office. Ernie Ashby is updating all of the outdated forms to reflect changes.

Director Petty mentioned changes that have been occurring at ILET SB. Deputy Director Larry Smith has resigned from the board. Ted is now the contractual interim Deputy Director, and he will work at the ILET SB office T-TH. He will continue to work at LETAC on the IROCC program on M-W-F.

Old Business –

Vern Foli asked for an update on the software that Director McClain mentioned in our previous board meeting. Director Petty stated that things had changed. The update does not include IROCC as previously indicated. MSF&W are building a large database in place of the standalone Whistlestop (per MTU), so all information is available and is consistent. The program will track Lead Death Homicide hours and ILET SB's database they currently use. An example of what it will do- If you call for a training history, we will be able to access all training classes from the beginning of your training at all MTU's. Director Petty stated that a New IROCC database will be created by MSF&W. MSF&W will work with the IROCC staff and update the existing database. It is many years past due of an update.

New Business –

The ILET SB June Quarterly Training Board Meeting: May 28, 2015 9:00 a.m., Swissotel, Chicago, IL. The final FY15 LETAC board meeting is May 20, 2015 11:30 a.m.

Director Petty acknowledged Gail Simpson's Alderman Term being up in May 2015. Director Petty asked if she held another office, but she responded no. MTU#10 will need to discuss this and make recommendations to fill the position, as it is required that our Treasurer be an elected Official. Gail will be recognized in May.

Adjourn –

A motion was made to adjourn at 12:20 p.m. by Anthony Mayfield, and seconded by Vern Foli. A vote was taken, all were in favor, and the motion was carried without further discussion.