

Annual Report

Fiscal Year

2017

Director's Report

The Law Enforcement Training Advisory Commission completed its 34th year of training in June 2017. FY17 was the first complete year for Director Robert Crouch. With the assistance of the previous Director, Ellen Petty, and Advisory Board Chairman, Chief Jan Bowsler, all items were completed and handled with minimal effort. New employees were added to the team and have done a great job at transitioning. Administrative Assistant Cara Dasher started in August 2016 and has performed a stellar job at managing course files and the maintenance that needs tended to on each class. Simone Virden was hired on as AR/AP Clerk. She was tasked with paying bills and performing payroll in a timely fashion.

Training Conducted

During FY17, MTU #10 conducted 221 courses totaling 4,857 hours of training, including in-house training courses. Of the 6,883 officers trained, 6,115 were full time, 368 were part time, 258 came from state or federal agencies, and 142 were civilian or auxiliary personnel. We trained 155 dispatchers and 125 correctional officers. 42,545 training man-hours were generated by all of the local officers who attended training at LETAC during FY17. The full-time and part-time local officer's annual "match" requirements for our state operating grant was \$325,448.84. Our MTU generated \$1,036,340.89 in soft match due to the amount of training we accomplished.

Grants Received

Another way MTU #10 is able to continue offering excellent training to its members, without overburdening its budget, is by taking advantage of grants made available by the state. During FY2017, a total of \$55,751.78 was received for Crisis Intervention Training and \$28,715.44 was received for Homeland Security training. We received \$14,319.75 from the Illinois Department of Transportation, Department of Traffic Safety. With the listed funds we were able to provide additional high-cost classes.

Illinois Law Enforcement Executive Training Summit

The 3rd annual Illinois Law Enforcement Executive Training Summit was held March 15-16, 2017 at the Decatur Conference Center & Hotel in Decatur, Illinois. It was generously sponsored by the Howard G. Buffett Foundation. There were 75 from MTU 10 in attendance, and another 52 combined from all of the other agencies. Overall, excellent reviews were received from those in attendance.

Scheduling Training

The FY17 Training Needs Assessment Survey was followed very closely. An effort was made to provide all classes that the agencies requested. We strive to offer both “basic” core training subjects, as well as new and innovative training, for a good mix of topics to keep officers from our member departments up to date and engaged in continuing their pursuit of lifelong learning. Our annual Training Needs Assessment survey very closely reflects the training we actually schedule. It is used as one of the main tools during our main Training Committee meeting in February/March of each year, at which the training plans for the upcoming fiscal year are agreed upon to be included in the budget application. Also taken into consideration during scheduling of courses are specific department requests and the recommendations of the MTU #10 Advisory Board. Sometimes classes are requested to be held as soon as we can get them scheduled to meet an urgent training need. We try to leave a portion of the budget available to accommodate such requests each year.

Equipment Received

FY17 brought an unexpected windfall in the area of infrastructure. We were allotted an additional \$15,000 to spend on needed infrastructure at the MTU. A re-occurring theme on the course evaluations was chair comfort and the lack thereof. We were able to accumulate enough finances to purchase 60 quality chairs and 2 instructor stools to make training at this facility a little more enjoyable. In addition, we were able to budget for a new vehicle to be used in conjunction with IROCC. Just as the office space is shared to reduce expenses, it only made sense to do the same with a vehicle. A 2017 Ford Explorer was purchased and the 2010 Dodge van was traded in.

Part-time Officer 480-Hour Basic Training Program

During FY17, we continued to offer the Part-time Officer 480-hour Basic Training program, graduating Class #28 & #29. The Illinois Law Enforcement Standards & Training Board suspended the Part-time program following the graduation of class #29 until the new 560-hour curriculum could be put into place. Part-time Coordinator, Dan Ryan, worked tirelessly to assure that agencies were kept informed as information became available as to the new curriculum and the process that would have to be completed. His dedication to the program has helped make our program one of the best in the state.

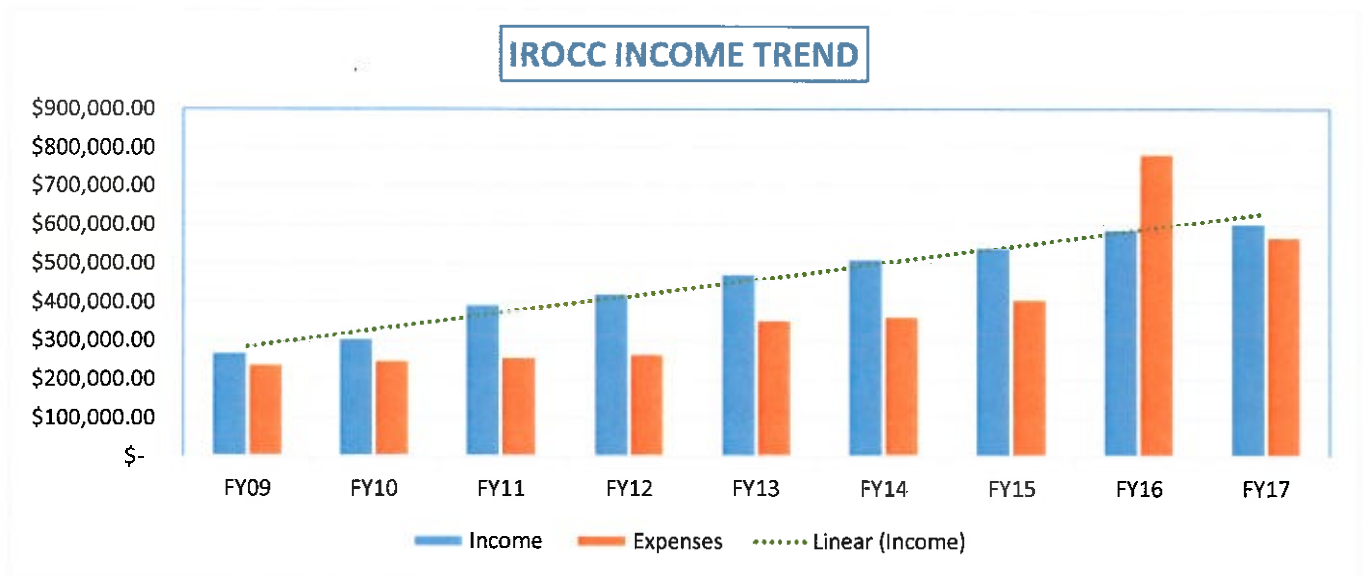
Illinois Retired Officer Concealed Carry/Illinois Parole Agent Concealed Carry

FY17 was the 12th year since the creation of the Illinois Retired Officer Concealed Carry (IROCC) program, and its 9th full year being administered in its entirety, by MTU #10. In addition, it was the 8th year for the Illinois Parole Agent Concealed Carry (IPACC) program. The Law Enforcement Training and Standards Board was responsible for the development and operation of the IROCC program from its inception through February 2008, with MTU #10 only playing a part in the administration of its funds. However, the overall administrative responsibility for the program was handed over to the MTU #10 staff and Advisory Board, with MTU #10 taking over the operation of the program, at the request of the

previous Director of the Illinois Law Enforcement Training and Standards Board. It should be clarified, however, that while MTU 10 administers the IROCC and IPACC programs, it does so at the call of and under the authority of the Illinois Law Enforcement Training & Standards Board, which maintains complete control of the administrative rules and guidelines under which these programs operate.

IROCC Financial Activity

During FY2017, the IROCC/IPACC programs collected application fees from retired officers in the amount of \$606,505 (up \$31,240 compared to FY16) while expending \$571,263.83 for its operation. During this FY an additional employee was added to the IROCC staff. This makes a total of 3 hourly employees and one contractual manager. According to state and federal law, this program must be self-supporting. The yearly track record shows that this is being accomplished. The IROCC/IPACC programs account for well over half of the total receipts and expenditures processed by MTU #10 throughout the year.



During FY17, the program processed 6,631 pre-qualification applications (a decrease of 38 permits (1%) processed over last year), including 828 new apps and 5,802 renewals. 6,924 permits were issued to retired officers throughout the year (an increase of 16% over last year). In addition, the IPACC program processed 85 applications (14 new, and 71 renewals) and issued a total of 85 permits for the year. Below are the totals for FY17.

IROCC & IPACC FY 2017 Annual Report											
<i>Date</i>	<i>*A* Applications Received</i>	<i>*A* New</i>	<i>*A* Renewal</i>	<i>*B* Retirees Prequalified</i>	<i>*B* New</i>	<i>*B* Renewal</i>	<i>Permits Issued</i>	<i>IPACC Applications Received</i>	<i>IPACC New</i>	<i>IPACC Renewal</i>	<i>IPACC Permits Issued</i>
16-Jul	621	59	562	548	57	493	645	6	1	5	2
16-Aug	691	79	612	821	88	733	688	8	1	7	5
16-Sep	553	57	496	539	54	485	609	2	0	2	7
16-Oct	442	65	377	311	65	246	705	1	0	1	2
16-Nov	303	80	223	374	80	294	523	6	0	6	6
16-Dec	358	47	311	354	55	299	354	5	1	4	3
17-Jan	539	56	483	513	65	448	293	7	2	5	3
17-Feb	642	62	580	545	44	501	366	9	1	8	6
17-Mar	785	76	709	688	63	622	544	19	5	14	13
17-Apr	652	51	601	468	35	433	749	14	1	13	12
17-May	684	135	549	689	123	566	697	6	2	4	15
17-Jun	762	105	657	781	99	682	751	2	0	2	11
Total	7,032	872	6,160	6,631	828	5,802	6,924	85	14	71	85

The IROCC program continues to grow in its service to the retired law enforcement officers of the state of Illinois. Since the Training Board's request for MTU #10's Advisory Board to administer the program in early Spring 2008, the MTU found suitable office space to bring both the IROCC operation and the MTU operation under the same roof, and after five years, relocated a second time, upgrading its office space again at the beginning of FY14. The offices have now been combined in Springfield for over 9 years. I would like to take this chance to applaud those who are the backbone of the Illinois Retired Officer Concealed Carry program, its staff: Kenton Manning, Jennette Jones-Nall, Ernie Ashby, and Beth Edwards for their tireless efforts and dedication to the advancement and promotion of that program. We look forward to continued growth and professionalism for the IROCC program in the coming years.

Customer Service

In both the MTU and IROCC operations, the desire of the office staff to assist not only our local member departments, but also the law enforcement community as a whole, is immediately recognizable. All of the staff members go out of their way to assist everyone who contacts the office, even if by merely guiding them toward a better source of assistance. In a time when customer service has become practically non-existent and finding someone willing to assist customers with a smile is almost impossible, I am just incredibly proud of the positive, helpful attitude displayed by all of those working in our office.

Future Training

Looking into the future, the FY2018 budget allows for \$206,250.49 in the training line items, with \$169,209.03 earmarked specifically for instructor fees. This is a 1% increase in Instructor Fees over last FY. As always, we will continue to take advantage of as many grants as possible to increase the number of quality courses we are able to offer our member departments, in an attempt to meet, and ideally exceed their needs and expectations.

Special Thanks

The Law Enforcement Training Advisory Commission is very fortunate to operate under the inspiration and direction of an incredibly devoted Advisory Board. These conscientious Board members, who are all very busy in their positions as Chiefs, Sheriffs, Training Officers, & elected officials, generously donate their time and energy to ensure that the state and local funds available for the operation of this Mobile Team Unit are used as wisely as possible so that we are able to meet the training needs of both small and large departments alike. Every attempt is made to honor all special training requests allowed by our budget. Board members go out of their way to bring new and innovative training ideas to the table and work together with each other and with the office staff for the good of the training region as a whole. The law enforcement officers within MTU #10 are quite fortunate to have these devoted law enforcement executives working on their behalf. Working with these dedicated individuals makes the jobs of those of us here in the office that much easier and more rewarding.

I would personally like to take this opportunity to thank the LETAC and IROCC office staff, because without all of them, the past and continued success of this mobile team unit would simply not be possible, and I would have very little to report.

Respectfully,



Robert S. Crouch, Director
Law Enforcement Training Advisory Commission, Mobile Team Unit #10