

Advisory Board Meeting
LETAC Training Center
11:30 a.m. May 20, 2015

Call to Order –

A quorum was established and the meeting was called to order by Chairman Jan Bowsher at 11:45 a.m. with the following members present: Chief Jan Bowsher (Chairman), Chief Barclay Harris (Vice-Chairman) Deputy Chief Vernon Foli, Chief Greg Wheeler (Secretary), Chief Bruce Centko, Chief Greenslate, Deputy Chief Paul Adams, Sgt. Anthony Mayfield, Sheriff Bruce Kettelkamp, Chief Brad Gentry, Sgt. Brad Allen, Deputy Chief Vern Foli, Chief Greg Damarin, Chief Craig Kennedy, Gail Simpson, Director Ellen Petty of LETAC, IROCC Coordinator Kenton Manning, IROCC Compliance Manager Ted Street, Offsite Training Coordinator Mark Gleason, PT Coordinator Dan Ryan, Shawn Galiher Admin of LETAC, Myrna Madison PT Secretary, and Jennie Alt Admin of LETAC

Recognition of Outgoing Board Members –

Chairman Bowsher and Director Petty recognized our outgoing board members by presenting a plaque for their service and time for those in attendance of this meeting. Alderman Gail Simpson, Chief Ken Greenslate, and Captain Jonathan Davis (Absent) - LETAC appreciates all that you have done to make our board a success.

Appointments to Fill Board Vacancies –

Chairman Bowsher addressed the vacancies the board now has. A motion was made to fill the following (see below) positions by Bruce Centko, a seconded by Vern Foli. A vote was taken, all were in favor, and the motion was carried without further discussion

- Sheriff Bruce Kettelkamp will fill the vacancy of Treasurer vacated by Gail Simpson.
- Chief Daniel Bland will fill the vacancy of Christian County Representative vacated by Chief Kettelkamp.
- Chief Greg Damarin will fill the vacancy of At-Large Member vacated by Captain Jonathan Davis.

*Logan County Representative will need filled, once Chief Greenslate retires.

Approval of March 18, 2015 Meeting Minutes –

Chairman Bowsher called for the approval of the past meeting minutes from March 18, 2015. Director Petty stated for new members that all documentation is sent out via the online Dropbox link sent via email prior to the meeting for review. A motion was made by Vern Foli to approve the minutes, and seconded by Bruce Centko. A vote was taken, all were in favor, and the motion was carried without further discussion.

Approval of the Bank Statements/Reconciliation/Bills –

Director Petty stated that LETAC has been purchasing a larger quantity than normal, due to using excess funds at the end of the year. The copier was replaced with a better and more affordable lease. Jennie is now a Notary, so she can help those that might need one. Chairman Bowsher called for the approval of the bank statements. A motion was made by Vern Foli to approve the bank statements, and seconded by Brad Gentry. A vote was taken, all were in favor, and the motion was carried without further discussion.

FY15 Training Schedule –

Director Petty stated that LETAC has 475 hours left of classes for May & June. Last year was our record year of soft match funds, but this year we are going to surpass our soft match by 100,000.00. A letter from Mark Gleason – Offsite Coordinator was placed in the dropbox regarding what is going on with offsite training.

FY16 Training Schedule –

Director Petty stated that the most current training schedule is posted on the web. These classes are based on the courses that were chosen in the training meeting. The training announcements will be completed and posted to the web shortly. All grant requests have been submitted for the FY16 year. There is a possibility that the grant funds will not be available, so courses may have to be cancelled. We will not know until we get the approval or denials back.

Letac is piggybacking on the IROCC shoots to provide Annual Handgun Qualifications for smaller departments. There will be no cost to LETAC for these qualifications.

Director Petty also stated that there some is money left under instructor fee line item for FY16. The money is not committed due to an issue that came up with Richland Community College. (More in New Business).

ILETSB Report (Pat Hahn)-

Director Petty stated the Coroner's Senate Bill Number 633 - House Amendment 1 has been sent to sub-committee. At this time it seems to be safe, but watch your emails for any assistance you can help out with.

Part-Time Basic Training Report –

PT Coordinator Dan Ryan stated that he has 3 classes for the month of May. July 11th will be the class photo for Class 25. Dan is now able to teach our Hazmat course requirement. This will help greatly in future classes. Director Petty put the finalized schedule in the Dropbox. It is a condensed curriculum, due to ILETSB changes to the curriculum next spring. We must have this class done in February.

Coordinator Ryan encourages Chiefs to send him areas the new recruits need to work on. (Ex. DUI Reports, Timid in front of groups, etc.) He would be more than happy to assist the departments.

Concealed Carry Program Report (Kenton Manning/Ted Street) –

Kenton Manning- IROCC Coordinator - is very happy with how things are going in the office and staff. IROCC is working on updating the database and website that is used daily. Kenton stated that they are looking at a possible new range in Belvidere. IROCC is up 10%, so that's about around 100 a month.

Ted Street – IROCC Compliance Manager – stated that he has really enjoyed working with the IROCC and LETAC staff. The office is very professional, and MTU 10 is a very nice working environment. Ted stated that he appreciated the help of all the MTU's to assist in opposing Senate Bill 633 HA 1, but MTU 10 has been the leader among the MTU's. He discussed re-branding of IROCC & various other projects he is working on.

Executive Session –

A motion to go into executive session was made by Vern Foli, and it was seconded.

A motion was made to give PT Coordinator a raise to 35.00 per hour & increase annual hours to 1200 starting effective 7/1/15 by Vern Foli. A motion was made to promote and change Jennie Alt's title to Office Manager and give a 10% raise effective January 1, 2016 by Vern Foli. The motion was seconded by Craig Kennedy, all were in favor, and the motion passed without further discussion.

Old Business –

Director Petty stated that we are the second MTU to be working with the new program from the training board – LETM. The database is not complete. We are assisting MSF&W with defects in programming, missing program, etc. The office staff has been doing double entry, due to LETM not ready or not functional.

Director Petty stated that there is a SAVE THE DATE for FY16's Executive Development, which is called ILEETS – IL Law Enforcement Executive Training Summit. The committee is to meet right after the board meeting, but all are welcome. Door Prize donations, Monetary Donations, and sponsorships are needed. Any help would be appreciated.

New Business –

Director Petty stated there was a change with Richland College. MTU 10 was notified that there is a charge to use the different classrooms for FY16. This is why the instructor fee line item had money not committed. Also – MTU 11 has funds they didn't anticipate and would like to use the \$3,500.00 towards these fees. A check will be written to Richland Community College. MTU 10 will be notified when the funds are depleted and when we will have to start paying for each class. This fee is due to cuts made in funding by Gov. Rauner. The program which allowed us to use the rooms for free is no longer being funded by the State of Illinois.

The first FY16 LETAC Board Meeting is July 15, 2015 11:30 a.m.

Adjourn –

A motion was made to adjourn at 1:10 p.m. by Vern Foli, and seconded by Craig Kennedy. A vote was taken, all were in favor, and the motion was carried without further discussion.